

ROODEPOORT SPORTS DEVELOPMENT FOUNDATION

126 178 NPO

355 Helios Avenue, Davidsonville, Roodpoort, 1724 Email: rdevelopmentbody@gmail.com Enquiries: 076 163 3275



Name of Company: _____

20 January 2014

Address: _____

Tel and Email: _____

REQUEST FOR ASSISTANCE

Dear Sir / Madam

Please help. We are a community based Non-Profit Sports Council of Roodpoort, based in Davidsonville and responsible for all the surrounding areas.

We will be hosting a Public Event to launch our Organisation on 01/02/2014, and we therefore need any assistance from companies and businesses operating in and around our area.

The event will be a fun day and the following are planned for the day:

- ✓ Children's Jumping Castle
- ✓ Dragon Boat Racing
- ✓ Seven-a-Side Soccer Exhibition
- ✓ Presentation of various other Sporting codes such as Rugby, Tennis, Basketball, Swimming, Netball, Golf, Hockey

The main attraction will be Dragon Boat Racing at 1pm, which will be a first to the community of Davidsonville.

It would be appreciated if you could assist in any manner. The following needs are still outstanding, and any amount or assistance will be highly appreciated:

No.	Details	Amount
1	Emergency Services: Ambulance and Fire Truck on Standby.	R1 200,00
2	City Parks: Cost of using the Park.	R4 000,00
3	Sound System: Required for presentations and announcements.	R2 500,00
4	Mobile Toilets: We need 4 portable toilets for the day.	R1 200,00
5	Catering: We will need to invite some dignitaries from various organisations.	R4 000,00
6	Stationery: Our JOC (Joint Organising Committee) costs have already exceeded this.	R2 200,00
7	Dress Code: Our Members will need to be visible in order to give better service.	R1 500,00
8	Children's kits and various presentations.	R3 000,00
	Total Amount Required for a successful event:	R20 000,00

We thank you for your consideration, and we will ensure that your Company is included in the list of Companies that have met their Social Responsibilities in the Communities where they operate from.

Whatever you sponsor, the item will be listed under your Company name at the Park and at the Hall. That is if it's Item 2: City Parks: Sponsored by: Your Company Name, date.

Yours in Sports,

Aubrey Pele Thomas

(Communications Officer)

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